

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

April 26, 2021

Members Present: Brad Miller, Pam Deppe, Jason Ratts, Vera Small, Jeff Thomas

Members Absent:

Others Present: Byron Deaner, Kim Jackson, Brian McFadden, Jeff Wilhite, Denise McCrady (Secretary)

Chair Ratts called the meeting to order at 5:00 p.m.

A motion to approve the minutes from March 22, 2021 was made Deppe and seconded by Miller. Motion carried (5-0).

Brian McFadden, County Administrator, requested approval of a proposal submitted by Farnsworth Group. A motion to approve the request was made by Thomas and seconded by Small. Motion carried (5-0).

Kim Jackson, Information Systems, requested approval of a purchase order. A motion to approve the request was made by Small and seconded by Thomas. Motion carried (5-0).

Jackson requested approval of a GIS purchase order. A motion to approve the request was made by Thomas and seconded by Deppe. Motion carried (5-0).

Small had questions on a grievance that had been filed in the jail. Deaner responded that he had not been informed of the grievance and that the Building & Grounds Department is responsible for maintenance issues. He will look into the matter and will contact Small with his findings.

There was no Purchase Reports, Old Business or Public Comment.

A motion to adjourn was made by Small and seconded by Thomas. Motion carried (5-0).

Meeting adjourned.